

## PHA Media Junior Community Manager

### About Us

PHA Media is one of the fastest growing, most dynamic PR companies in the UK, proud to have achieved an array of industry awards while delivering exceptional levels of service to many high profile clients.

Based on Wardour Street in Soho, we are an entrepreneurial, news driven agency and we invest heavily in the career development of our people.

### About the role

We believe in recognising, encouraging and developing new talent and are looking for a Junior Community Manager to work within our Creative department. We manage and deliver daily social content for a wide range of clients across all social channels. We are looking for candidates ideally with a specific interest across Lifestyle, Fashion and consumer and sport genres.

The ideal candidate will have a basic awareness /experience of all primary social media channels. The role is very hands on, with a core requirement of:

- Daily social media reviews / Trend monitoring
- Help to co-manage a range of social channels, including posting across Facebook, Twitter, LinkedIn, YouTube, Google+, Instagram, Snapchat and blogs' and some customer service responses.
- Key Influencer / Blogger outreach research
- Blogger outreach content and Campaign idea development
- Social Channel campaign ideas / input
- Social Audits
- Writing blogs

Additional requirements include:

- General Media monitoring
- Miscellaneous frontline Digital and social PR work
- Attending meetings & inclusion on conference calls where possible
- Pitch and strategy input
- General support for the Creative Strategy team

### Who Should Apply











We welcome applications from bright and enthusiastic aspiring Social PR professionals, with a drive to succeed and a willingness to learn. Attention to detail and strong written capabilities are a necessity.

If you are interested in this opportunity and would like to be considered for a placement, please send your CV & Covering Letter to [work@pha-media.com](mailto:work@pha-media.com) including details of your earliest possible availability to begin a placement.

**Hours**

Hours will be 8:30am to 5:30pm Monday to Thursday and 8:30am to 4pm on Friday.

## PHA Media Staff Benefits

				
Up to 31 Days Leave plus Bank Holidays	Team Treats	£500 Birthday Bonus	10% New Business Bonus	Tastecard
				
PHA Awards	Cucumber Salon Corporate Discount	Cupcake Award	£500 Holiday Bonus	Summer Event
				
Christmas Event	PHA Pension Scheme	Childcare Voucher Scheme	Eye Tests	Recruitment Incentive: Staff Referral Fee
				
4pm Friday Finish	Ideas Bank	Staff Wellbeing Initiative	Fresh Fruit delivered to the office	Local Businesses Corporate Discount